

*Findon Village Collective Ltd.*



## FINDON VILLAGE STORE JOB OPPORTUNITY

### **Post Office Clerk / Shop Assistant (Part time)**

Applications are invited for a Post Office Clerk/Shop Assistant to join the team at this successful, friendly and vibrant community benefit Post Office and village store which was honoured with the Queen's Award for Voluntary Service in 2022.

Hours – initially two shifts pw (approximately ten hours) plus one Sunday morning shift per month and holiday cover as required. There is potential for these hours to increase over time.

Post Office qualifications/experience will be an advantage but are not essential as training will be given. A full job description is available from the Manager/Deputy Manager.

Applicants should be prepared to submit a full cv detailing relevant experience together with a brief letter of application. The successful person will be required to provide contact details of two referees.

Please contact:

Angus Charlton, Manager, or Helen Morris, Deputy Manager

Findon Village Store,

Horsham Road, Findon BN14 0TF

Tel: 01903 877110

Email: [findonvillagestore@gmail.com](mailto:findonvillagestore@gmail.com).

